

# KAMIL QAYOOM

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## PROFESSIONAL SUMMARY

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BA (Hons) Political Science student at Aligarh Muslim University and Bachelor of Business Administration (Online) student at the University of the People. Experienced as a Subject Matter Expert at Chegg India with internship exposure to entrepreneurship and business operations. Skilled in research, academic writing, Microsoft Office, and problem-solving, with strong interests in public policy, business, and social sciences.

## EDUCATION

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| <b>Aligarh Muslim University (AMU), Aligarh Uttar Pradesh</b><br><b>Bachelors of Arts (Hons) Political Science.</b>                                                                             | <i>August 2026 - Present</i>              |
| <b>University of the People, Pasadena, California, USA</b><br><b>Bachelors of Business Administration (Remote)</b>                                                                              | <i>August 2026 – Present<br/>(Remote)</i> |
| <b>Government Higher Secondary School Kreeri   Jammu and Kashmir</b><br><b>State Board of School Education.</b><br><i>Higher Secondary (12th Grade)   Stream: Humanities   Percentage: 83.6</i> | <i>March 2024 – May 2025</i>              |
| <b>Hanfia Model Higher Secondary School Kreeri   Jammu and Kashmir</b><br><b>board of School Education</b><br><i>Secondary School (10th Grade)   Percentage: 94.8</i>                           | <i>March 2022 – April 2023</i>            |

## WORK EXPERIENCE

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| <b>Chegg India   Remote</b><br><b>Subject Matter Expert (Freelancer)</b> <ul style="list-style-type: none"><li>• Provided high-quality, step-by-step academic solutions to students worldwide via the online platform.</li><li>• Managed time effectively to meet targets and maintain a high solution rating</li></ul>    | <i>November 2022 – July 2023</i>    |
| <b>ThinkStartUp   IIT Delhi</b><br><b>Intern- Business and Startup Area</b> <ul style="list-style-type: none"><li>• Gained practical exposure to the fundamentals of entrepreneurship and business management.</li><li>• Collaborated with the team to understand startup ecosystems and operational challenges.</li></ul> | <i>December 2022 – January 2023</i> |

## SKILLS

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- **Computer Proficiency:** Advanced understanding of computer operations, software installation, and system navigation.
- **Office Suite:** Expert Microsoft Word (Documentation), Microsoft Excel (Data Entry & Analysis), and Microsoft PowerPoint (Presentations).
- **Technical Adaptability:** Ability to quickly learn and master new applications and software tools.
- **Research:** Research Methodology, Academic Writing, Literature Review, Survey Research, Data Analysis
- **Soft Skills:** Communication, Critical Thinking, Time Management, Adaptability.
- **Languages:** English, Urdu, Kashmiri.

## RESEARCH AND PUBLICATIONS

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- **Impact of Digital Payments on Local Businesses - Zenodo (2025)- Pre-print**

DOI: <https://doi.org/10.5281/zenodo.17891750>

Evaluated the economic impact and operational efficiency gained by local enterprises through digital adoption.

- **The Influence of Social Media on Political Knowledge, Awareness, and Participation Among Youngsters (2026) – Research Paper (Under Review)**

Signature: 

Name: *Kamil Qayoom*